

MINUTES  
TOWN OF MILLIKEN  
TOWN BOARD OF TRUSTEES  
Milliken Community Complex  
January 11, 2006  
7:00 p.m.

Attendance: Mayor Linda Measner, Trustees Pat Onorato, Milt Tokunaga, Roger Frank, and Peggy Wakeman. Also present were Town Engineer Larry Ketcham, Finance Director Diana Vasquez, Public Works Director Mike Woodruff, Police Chief Jim Burack, Senior Coordinator Lois Ann Onorato, Town Clerk Gayle Martinez, and Town Manager J.R. Schnelzer, Town Attorney Bruce Fickel, press and audience were also present. Absent were Trustee Gary Frank and Mayor Pro-Tem Lichtfuss.

**REGULAR MEETING**

Mayor Measner called the regular meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

Mayor Measner led the audience in the Pledge of Allegiance.

**ADDITIONS TO THE AGENDA**

Finance Director Diana Vasquez asked to have the purchase order approved for an Animal Control Truck for the Police Department be added to the agenda.

**AUDIENCES WITH INDIVIDUALS**

Bradley Cranwell of the Milliken Business Association wanted to make the Board aware of the Association and that it is open to anyone who is interested. They meet on the second Tuesday of every month and have helped with Beef and Bean Day, Milliken Madness, and the Festival of Lights Chili Supper. Their goal is to promote the Town of Milliken and it's businesses.

**PRESENTATION BY TERRY JONES, DEPUTY CHIEF, AURORA POLICE DEPARTMENT, ON BEHALF OF THE COMMITTEE FOR EMPLOYER SUPPORT OF THE GUARD AND RESERVE.**

Deputy Chief Jones presented the Town of Milliken with an award from the United States Department of Defense in thanks for their support by allowing Police Chief Burack to serve in Iraq. Mayor Measner accepted the award as well as an American flag that was flown in Iraq, that was presented to the Town by Chief Burack.

## **REPORTS FROM BOARD MEMBERS REGARDING OTHER MEETINGS**

There were no reports.

## **CONSENT AGENDA**

**Motion** to approve the List of Bills from January 11, 2006, and the Liquor License Renewal for Lopiano's was made by Trustee Roger Frank, seconded by Trustee Onorato.

**Vote:** All in favor none opposed motion carried.

Trustee Wakeman asked to have the minutes pulled until the next meeting and she would meet with Clerk Martinez.

## **ACTION AGENDA**

### **Pheasant Hills Public Notice Timeline Request**

Town Planner Danna Ortiz informed the Board that Town staff is working with Lot Holding and King Surveyors to split the property into five tracts and convey two of the tracts to the Town. Due to the holidays the Town is one day short of the 21 day notice period that is required. The Board has the power to reduce the period to 20 days which is what the staff is requesting.

**Motion** to shorten the notice requirement for Pheasant Hills to 20 days was made by Trustee Roger Frank, seconded by Trustee Tokunaga. **Vote:** All in favor none opposed motion carried.

### **Approval of Investment Policy**

Finance Director Diana Vasquez presented the Board with an updated plan which included the changes the Board asked for. Those changes were to add another Board member to the committee and a change in the ethics section, which Attorney Fickel helped with. **Motion** to approve the Investment Policy was made by Trustee Onorato, seconded by Trustee Tokunaga. **Vote:** All in favor none opposed motion carried.

### **Award of Construction Bid**

Town Engineer Larry Ketcham explained that three houses in the Town are hooked to a dead end water main which is resulting in very poor water quality for the residents who live in the homes. Engineer Ketcham noted that he received two bids; the lowest bid was from Foutch and Foutch in the amount of \$10,200.50; this is the bid that staff is recommending.

**Motion** to approve staff recommendation was made by Trustee Roger Frank, seconded by Trustee Onorato. **Vote:** All in favor none opposed motion carried.

### **Appointment for Proxy for Water Rights**

Engineer Ketcham explained that the The Greeley and Loveland Irrigation Company and the Seven Lakes Reservoir Company will have their annual meeting of stock holders on Thursday, January 19, 2006. The Town holds one share in Greeley & Loveland Irrigation Company and five shares in the Seven Lakes Reservoir Company. The Town must designate a proxy to represent the shares, or by default, the secretary of the respective Companies will represent the shares. Staff requests designation of proxy for the shares.

**Motion** that the Town Engineer be appointed proxy for the Greeley & Loveland Irrigation Company and the Seven Lakes Reservoir Company shares for the 2006 Annual Meeting was made by Trustee Roger Frank, seconded by Trustee Wakeman.

**Vote:** All in favor none opposed Motion carried.

### **Approval of Purchase Order for an Animal Control Truck for the Police Department.**

Finance Director Diana Vasquez noted that three bids for the truck had been received and that the truck was included in the 2006 budget. Staff is recommending the bid from Garnsey Wheeler for a Ford F-150 in the amount of \$24,312.60

**Motion** to approve was made by Trustee Wakeman, seconded by Trustee Roger Frank.

**Vote:** All in favor none opposed motion carried.

### **Discussion of Milliken Housing Authority**

Attorney Fickel explained that the Town will need to create an authority in order for construction funding to be borrowed. Attorney Fickel noted that the Town can contract with Loveland Housing for their expertise. Attorney Fickel noted he will work out a contract and bring it for the Board to review in the near future.

### **Adjournment**

Mayor Measner adjourned the meeting at 7:37 p.m. as there was no further business.

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Gayle Martinez, Town Clerk

Approved by the Board of Trustees

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Linda L. Measner, Mayor